



Offer your own courses and events at the AlpenRetreat

Use the AlpenRetreat premises including 5 acres of land and the services of the AlpenRetreat team to offer your own seminars, courses, workshops or retreats. As the host, the AlpenRetreat team is making sure that your event and group is well taken care of. Vegetarian and vegan meals, snacks and drinks are provided.

Prices:

AlpenRetreat is charging per person per night (incl. vegetarian full board & leisure tax) 71.- EUR. If a guest books a single room, a fee of 15€ per night is additionally charged.

The course teacher charges his own fee. These two amounts make the total cost of the event for the guest. The course fee should not exceed the cost for food and lodging.

For the main course teacher, accommodation and food are free of charge. If more than one teacher leads the course, 71 € per night and if applicable the single room fee will be charged.

To finalize your booking for the requested dates, you need to pay the yoga hall fee.

Yoga hall fee for:

2 night course	€300	5 night course	€500
3 night course	€350	6 night course	€600
4 night course	€400	7 night course	€700

Your booking is only confirmed when the yoga hall fee has been paid. This fee is non-refundable in any circumstance, except in the case of a cancellation where the terms of cancellation have been met (see below).

We prefer 4-night courses or longer.

Especially in the main seasons (summer-, Christmas holidays, etc.).

Cancellation:

If the event is cancelled by the course teacher more than 9 months before the event starts, the yoga hall fee is paid back minus 100€ office charge. If the cancellation is closer than 9 months to the start of the event, the yoga hall fee will not be paid back.

If less than 5 participants sign up for the event, the course can be cancelled by the AlpenRetreat and the deposit is forfeited.



**The AlpenRetreat premises and maximum occupancy:**Indigo Suite:

- 2 single beds with on-suite bathroom (also possible as double)

Vintage Suite:

- Vintage room: 2 single beds (a 3rd single bed can be added)
- Rajastani room: 1 double bed
- Scotland room: 1 single bed
- these rooms share a bathroom and toilet

Mountain Suite:

- Inca room: 2 single beds + 1 bunk bed (this room is not available in Winter)
- Tibetan room: 1 double bed, 1 single bed
- Forrest room: 1 french size bed
- these rooms share a bathroom and toilet

Yoga hall:

- Buddha room: 1 French size bed, 1 single bed (mattress on a lattice usually used as couch)
- Sundari room: 1 single bed
- Krishna room: 3 single beds
- these rooms share a bathroom and toilet

The maximum occupancy with room sharing is 20 people in summer, 16 People in winter.

External Accomodation

It is also possible to accommodate participants in external accommodation if all rooms in the AlpenRetreat are occupied.

The cost of the external accommodation will be split 50/50 between the guest teacher and the AlpenRetreat.

50% of the accomodation cost for external people, would be:

13,5 inkl taxes per person / night for a double room

14,5 inkl taxes per person / night for a single room



Booking procedure for the course participants

The booking process is carried out by AlpenRetreat to avoid double bookings and to provide the guest with all necessary information first hand. This guarantees that each guest receives a high-quality standard. At the same time, we also receive information from the participant, such as, dietary restrictions, etc...

As soon as your event is online on www.alpenretreat.com we will send you the link to your event and you can check again if your information is presented correctly. If you are receiving booking requests, you can refer them to the online booking with the same link.

After completing the online booking, each participant will receive a reservation confirmation with the necessary information about his booking and the payment methods. The booking is only fixed when the amount for accommodation and meals has been paid by the participant to the AlpenRetreat. Payment options are via bank transfer and Paypal. The costs for the course lessons (fee for the course teacher → YOU) are then paid on-site in cash to the course teacher. If you do not want to collect the fee yourself from the participants, the AlpenRetreat team can take over this task for a processing fee of 50€.

Arrival and Departure

The time for arrival begins at 4pm.
Departure is on the last day of the course typically after brunch by 12 noon. No lunch is served on the departure day.

Presentation of your event

Your event will be presented on www.alpenretreat.at and www.alpenretreat.com. For this we need detailed information about the event.

What we need:

- Course name (preferably 45 characters, maximum 85 characters)
- Course description (min. 800 characters, max. 2000 characters)
- Daily schedule (detailed with times for classes + meals)
- Teacher Information - Bio (min. 500 characters max. 1200 characters)
- 3 photos for the course description
- 1 portrait photo of each teacher
- 1 main (header) picture with the dimensions 690x250 pixels (see example picture further down)
- Your price (we create the total price with our and your amount)



Example for main picture 690x250 pixels

Once we have this information, we can put the event on our website and from then on it is bookable.

After your event has been published on our website and you have checked the information and presentation, you can make corrections if necessary. After this correction, any further change of the event, which is desired by you later, will be charged at 25-50 €, depending on the amount of work involved.

Advertising co-operation

In addition to standard advertising such as online presentation at www.alpenretreat.com and the AlpenRetreat newsletter, there are further opportunities for an advertising co-operation.

Google Adwords Campaign

We create a tailor-made campaign for your course. The costs are divided between the course teacher and the AlpenRetreat 50/50.



Usually we agree on an advertising budget which is the amount paid by 1 participant for the course (including accommodation, meals and course fees). This campaign is usually started 1.5 - 2 months before the beginning of the course. Google advertisements have proven very effective for past events.

Advertisement on BookYogaRetreats.com

We put your event on bookyogaretreats.com where it is also directly bookable. We get informed about every new booking made through bookyogaretreats.com and will get in touch with the course participant with all further information. [Bookyogaretreats.com](http://bookyogaretreats.com) will charge 18% commission of the full course price. This 18% are divided between the course teacher and the AlpenRetreat 50/50.

Individual co-operation and courses

If you want to offer a course or workshop about a special topic and want to combine it with yoga- or meditation classes, the AlpenRetreat offers you the services of our internationally certified yoga teachers. Together we can create a very special event.

We would be very happy to work with you and hopefully we can get to know you personally soon.

For all questions, suggestions and plans, please contact us.

Warm regards and all the best
The AlpenRetreat Team

Take a look at our website:

<http://www.alpenretreat.com>

Find us on Facebook:

<https://www.facebook.com/pages/AlpenRetreat/261183237276608>

For more inspiration see the AlpenRetreat video:

<http://www.alpenretreat.com/about-us/alpenretreat-video/>

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